

TERMS AND CONDITIONS

This document contains very important information regarding your rights and obligations, as well as conditions, limitations, and exclusions that might apply to you. Please read it carefully. By placing an order for products, you accept and are bound by these terms and conditions. You affirm that if you place an order on behalf of an organization or company, you have the legal authority to bind any such organization or company to these terms.

ACCEPTANCE: The following Terms and Conditions of sale are applicable to all Quotations, Contracts, Purchase Orders, Order Acknowledgement Forms, and Sales by **Architectural Component Systems** ("Seller") services and products, and are the only applicable terms and conditions thereto, except for terms establishing prices, quantities, delivery schedules, terms of payment, invoicing, shipping instructions, and the identification of the products associated with each transaction. If any conflict exists between the Terms and Conditions and a Quotation, Purchase Order, Order Acknowledgment Form, or Sale, these Terms and Conditions shall prevail. BY REQUESTING A QUOTATION OR ORDERING ANY PRODUCTS OR SERVICES FROM SELLER, BUYER AGREES TO ALL THE FOLLOWING TERMS AND CONDITIONS. If a written contract signed by legally authorized representatives of both parties is in existence covering the sale of the goods and services, the terms and conditions of the contract shall control to the extent they are inconsistent with these Terms and Conditions.

ORDER PROCEDURE: a) Buyer may or may not request the preparation of a Quotation prior to ordering any products or services from Seller. Buyer then shall place a Purchase Order with Seller. By placing a Purchase Order, Buyer makes an offer to purchase products or services from Seller pursuant to these Terms and Conditions. Seller, in its discretion, may accept or reject the Purchase Order. If Seller accepts the Purchase Order, Seller shall issue an Order Acknowledgement Form confirming Buyer's order. No Purchase Order is binding on Seller unless accepted by Seller as provided in these Terms and Conditions.

b) Signed acceptance by Buyer of Order Acknowledgement, shop drawings and/or submittals or failure of Buyer to respond within 5 days of notification shall be interpreted as acceptance that proposed Order Acknowledgement scope is the correct interpretation of the Purchase Order.

WARRANTY: For a period of twelve (12) months from the date of delivery, Seller warrants only that all products sold pursuant to a Quotation or Purchase Order will conform to the description in this Price Book and will be free from defects in workmanship and materials. Extended warranties are available for an additional cost. Seller is not responsible for defects or damages caused by wear and tear, consumable materials, vandalism, fires, storms, floods, acts of God, misuse, abuse or alteration by any company other than Seller. Any claim on account of nonconforming or defective products or for any other cause whatsoever shall conclusively be deemed waived by Buyer unless written notice thereof is given to Seller promptly after discovery but no later than sixty (60) days from date of shipment. Seller shall have the right either to replace or repair any nonconforming or defective products, to refund the purchase price upon return of the products, or to grant a reasonable allowance on account of such nonconformance or defect. Seller's liability and Buyer's exclusive remedy for nonconforming or defective products shall be limited solely to replacement, repair, refund, or allowance as Seller may elect. Seller shall be given reasonable opportunity to investigate all claims, and no materials shall be returned to Seller until after inspection and approval by Seller and receipt by Buyer of written shipping instructions from Seller. Buyer acknowledges and agrees that the remedies set forth in this paragraph are Buyer's exclusive remedies for the delivery of nonconforming or defective products.

The provisions of this limited product warranty do not apply to products:

- A. Used for the purposes for which they are not designed or intended
- B. Have been repaired or altered without Seller's prior written consent
- C. Have been subjected to misuse, abuse, negligence or accident
- D. Have been improperly stored, installed, maintained or operated
- E. Have been used in violation of written instructions provided by the Seller
- F. Have been subjected to improper temperature, humidity or other environmental conditions
- G. Have been affected by normal wear and tear; or
- H. Based on Seller's examination, do not disclose to Seller's satisfaction nonconformance to warranty

Warranty work will be performed during normal business hours with our standard response times. Any warranty work taking place beyond normal business hours or with expedited response time may be billable. Products repaired or replaced under the warranty

are warranted only through the remainder of the original warranty period.

Failure to make full payment for materials furnished may impact warranty term.

Disclaimer of Further Warranties: Except as set forth above, there is no warranty, representation, or condition of any kind, express or implied (including no warranty of merchantability or fitness of the products for any use contemplated by Buyer) concerning Seller's products or services and none shall be implied by law.

LIMITATION OF LIABILITY AND REMEDIES: Seller shall not be liable, and Buyer waives all claims against Seller for any incidental, consequential, or special damages, including without limitation, lost revenues and profits even if Seller has been advised of the possibility of such damages. Buyer's exclusive remedy for any cause of action under these Terms and Conditions is a claim for damages and in no event will damages or any other recovery of any kind against Seller exceed the purchase price of the specific products or services as to which the claim is made. Seller will not be liable to Buyer for any loss, damage, or injury to persons or property resulting from the handling, storage, transportation, resale, or use of the products in manufacturing processes, or in combination with other substances, or otherwise.

INTELLECTUAL PROPERTY INDEMNIFICATION: a) Seller agrees to defend, indemnify and hold Buyer harmless against any claims, costs, damages, liability and expenses resulting from actual or alleged patent, trademark, or copyright infringement, misappropriation of confidential information, or violation of any other intellectual property right, domestic or foreign, in the selling or use of any part or product that is owned by Seller and that pertains to the subject matter of a Quotation, Purchase Order, or sale of products or services (provided that the product is not modified in anyway by Buyer or any other party, and that the product is used in the manner intended by Seller). If a suit or claim results in any injunction or any other order that would prevent Seller from supplying any product falling under a Quotation, Purchase Order, or sale, or if the result of such a suit or claim would, in the reasonable opinion of Seller, otherwise cause Seller to be unable to supply such products, Seller shall have the right, at its option, if it so chooses, to do one or more of the following: (i) secure an appropriate license to permit Seller to continue supplying the products to Buyer; (ii) modify the relevant product so that it becomes non-infringing, provided that any modification does not cause any material change to the operation or performance of the product; or (iii) replace the relevant product with a non-infringing but practically equivalent product. (b) Buyer agrees to defend, indemnify, and hold Seller harmless against any claims, costs, damages, liability and expenses resulting from actual or alleged patent, trademark, or copyright infringement, misappropriation of confidential information, or violation of any other intellectual property right, domestic or foreign, in the making, using or selling of any product or using any process that is owned by Buyer or is designed or specified by Buyer and that pertains to the subject matter of a Quotation, Purchase Order, or sale.

OWNERSHIP OF INVENTIONS: All drawings, know-how, designs, confidential information, and the like disclosed to Buyer by Seller and all rights therein will remain the property of Seller. Buyer shall have no claim to, ownership interest in, no license to, or no rights to any information provided or communicated by Seller.

LEAD TIMES: Lead times may be estimated at the time of Quotation. Revised estimated lead time and ship dates will be provided based on Seller's acceptance of Buyer's Purchase Order once complete order information is received. Seller is not responsible for unexpected changes in lead times caused by fires, storms, floods, or acts of God.

SHIPPING/TITLE/RISK OF LOSS: All products shall be shipped FOB Seller's facility to Buyer's designated delivery location. Unless otherwise agreed by the parties, Seller shall select the method of and carrier for the products. Seller reserves the right to ship items in a single or in multiple shipments. Title and risk of loss to products passes to Buyer upon transfer of the products to the freight carrier. Unless mutually agreed upon in writing, shipping dates are approximate and are based upon prompt receipt of all necessary information.

Adequate packaging will be provided for any normal shipping circumstance such that materials will be protected and labeled as required. Special packaging may be provided for an additional expense. Shipping will be cost effective unless expedited fees are accepted by Buyer. If materials are to be provided to job site or Buyer location, Seller will make an informed decision as to the best instruction to provide the shipping company.

It is a requirement of Buyer to inspect and review all materials in the presence of the driver delivering the products prior to accepting shipment. Any damage or defects must be indicated on the applicable bill of lading and photos of the damaged or defective material must be send to Seller within 48-hours of acceptance of shipment. If Buyer fails to note any damage or defect on the bill of lading and/or fail to report such damage or defect to the Seller as described in the preceding sentence, Buyer will be deemed to have irrevocably accepted the products. Please be sure to check for concealed damage. Any claims for damage in transit or lost freight,

PRICES: Quoted price is valid through the term stated on the Quote. All accepted Purchase Orders without a valid Quote are subject to Seller's price in effect at time of order. Buyer shall be responsible for any increase in freight rates or transportation charges occurring after Seller prepared the Quote or Order Acknowledgment Form. Buyer shall pay to Seller in addition to the purchase price the amount of all fees, duties, licenses, and all sales, use, privilege, occupation, excise, or other taxes, federal, state, local, or foreign which Seller is required to pay or collect in connection with products or services sold to Buyer.

PAYMENTS: Unless otherwise agreed in writing between the parties, all Seller's invoices are payable within thirty (30) days of their date. Time is of the essence. Interest on past due amounts will be assessed at the rate of 1.5% per month (18% per annum), or the maximum allowable by law. Seller reserves the right to collect partial or full payment upon acceptance of the order unless credit is pre-established, the account is in good standing and the order is within the Buyer's credit limit. For any work requiring non-standard materials purchase, a deposit may be due at time of Buyer's Purchase Order. Joint check agreements may be requested at the discretion of Seller. Should Seller require the use of collection, incur collection and/or attorney's fees, or fees for insufficient funds, Buyer agrees that these funds will be repaid to Seller. Seller retains the right to file a lien against all or part of the property being improved. Seller reserves the right to add a 2.5% charge if invoice becomes delinquent beyond terms.

ORDER CHANGES OR CANCELLATION: In the event a Purchase Order is changed or cancelled by Buyer, it will be subject to a 20% fee plus any engineering, material, freight, and administrative costs incurred as determined at the sole discretion of Seller.

STORAGE: If applicable, Seller reserves the right to implement a storage fee if delivery is delayed by Buyer after agreed upon date. Should project timeline require storage of materials by Seller, Seller reserves the right to bill for those materials at the time they have been received and/or completed at a Seller location. Certificate of Insurance for stored materials can be provided to Buyer upon request.

INSOLVENCY: Seller may, at any time or times, suspend performance of any order or require payment in cash, security, or other adequate assurance satisfactory to Seller when, in Seller's opinion, the financial condition of Buyer or other grounds for insecurity, including the filing of a petition for bankruptcy,

FORCE MAJEURE: Seller shall not be liable for any failure in performing any term of this Agreement to the extent such failure is caused by acts beyond our reasonable control, including, without limitation, the following force majeure events: (a) acts of God; (b) flood, fire, earthquake, epidemics (including COVID-19), or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other events beyond our reasonable control.

OWNERSHIP OF EQUIPMENT: Unless otherwise agreed in a writing, all material, equipment, facilities, and special tooling, which term includes but is not limited to jigs, dies, fixtures, molds, patterns, special taps, special gauges, special test equipment, and manufacturing aids and replacements thereof, used in the manufacture of the products covered by any order shall remain the property of Seller. Any material, tooling, and equipment furnished to Seller by Buyer shall be and remain the personal property of Buyer with the title to and right of possession remaining in Buyer.

CONFIDENTIAL INFORMATION: All information furnished or made available by Seller to Buyer in connection with a transaction shall be held in confidence by Buyer. Buyer agrees not to use such information or disclose such information to others without Seller's prior written consent. The obligations of this paragraph does not apply to any information which (a) at the time of disclosure was, or thereafter becomes, generally available to the public by publication or otherwise through no breach by Buyer of any obligation herein, (b) Buyer

can show by written records was in Buyer's possession prior to disclosure by the disclosing party, (c) is legally made available to Buyer by or through a third party having no direct or indirect confidentiality obligation to Seller with respect to such information, (d) was independently developed by Buyer without use of any of Seller's confidential information, or (e) is required to be disclosed pursuant to applicable law.

WAIVER: No waiver by Seller of any of these Terms and Conditions shall be effective unless explicitly set forth in writing and signed by Seller. No failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from these Terms and Conditions shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

ASSIGNMENT: No assignment of any right or interest or delegation of any obligation or performance of Buyer under this order may be made without the prior written consent of Seller. Any attempted assignment or delegation will be wholly void and totally ineffective for all purposes.

CHOICE OF LAW: All sales, agreements for sale, offers to sell, proposals, acknowledgments and contracts of sale, including, but not limited to, Purchase Orders accepted by Seller, shall be considered a contract under the laws of the State of Texas, and the rights and duties of all persons, and the construction and effect of all provisions hereof, shall be governed by and construed according to the laws of the State of Texas.

INTEGRATION CLAUSE: These Terms and Conditions constitute the entirety of terms and conditions, except as set forth in paragraph one, governing the sale and purchase of products and services sold by Seller. No modification of these Terms and Conditions shall be of any force or effect unless in writing and signed Seller and Buyer. Buyer may desire to utilize its own form of acknowledgment or acceptance of these Terms and Conditions. However, the use of any such form shall be for convenience only. No modification of these Terms and Conditions shall be affected by the acknowledgment or acceptance of purchase orders, shipping instruction forms, bills of lading or any other document containing terms or conditions at variance with or in addition to those set forth herein, all such varying or additional terms being hereby objected to and rejected by Seller and deemed to be waived by Buyer.